Policy Officer on Sustainable Consumption and Production

BEUC, The European Consumer Organisation, and ANEC, The European Consumer Voice in Standardisation, are currently looking for a policy officer to reinforce their Sustainability Teams to coordinate a project on sustainable product design and labelling.

The Policy Officer will be responsible for coordinating the ANEC/BEUC Project on Ecodesign and labelling. The project requires representing consumer interests at the EU Ecodesign Consultation Forum. To this end the Policy Officer is expected to draft position papers and technical comments such as on the future of the Ecodesign Directive, its method and work plan as well as on specific product groups such as household appliances and ICT products.

The Policy Officer will coordinate a network of technical experts and provide intelligence about sustainable product and labelling policies to our members.

You will be part of and contribute to a sustainability team which focuses on the latest EU developments in the area of sustainable consumption and production such as related to the European Green Deal and the Circular Economy Action Plan.

Your profile:

- A Master degree, ideally with a background in environmental sciences;
- At least 3 years successful professional experience in environmental policy making;
- A solid background in sustainable product policy and its major tools such as Ecodesign and labelling;
- A proven interest in understanding, appreciating and articulating the consumer interest;
- Advanced project management skills;
- Very good knowledge of the EU institutions and its political decision-making process;
- Good knowledge in technical standardisation an advantage;
- First class written and oral communications skills with English skills at C1 level. Second EU language an advantage.

What we offer:

- A multidisciplinary and multicultural working environment within organisations dedicated to promoting consumer interests;
- The opportunity to meet and work with consumer representatives and other experts from more than 30 European countries;
- A full-time indefinite contract with a competitive package (salary, fringe benefits, extra-legal paid leave, flexi-time).
Applications for the post, **including motivation letter and CV**, should be sent **by 30 June 2020** by e-mail to apply@beuc.eu with subject line: **Policy Officer on Sustainable Consumption and Production**. Two rounds of interviews will be held in July, with entry into function on 1st September 2020. The first round of interviews will take place during the weeks of 6-10 July and the second round between 22-24 July. The first round of meetings will be held by videoconferencing.

Only short-listed candidates will be contacted.

Your application should include the following documents (with your name as file name):

1. **A short motivation letter** (in English)
2. **A detailed CV** (in English)
3. In a separate file, **answers to the following questions**:
   - Why would you like to work at BEUC and ANEC?
     - Briefly explain the main reasons that motivate you to work at BEUC and ANEC, using maximum 150 words.
   - Why should we appoint you?
     - Tell us why you think we should appoint you rather than other candidates, using maximum 150 words.
   - Describe how you would advocate for more sustainable consumer products?
     (Maximum 250 words.)

Any incomplete applications will be disregarded.

BEUC and ANEC are equal-opportunities employers.

**Privacy policy**: The personal data we collect during hiring processes is only used for the purposes of carrying out the selection process and is deleted once the process has ended. For short-listed candidates, we routinely ask for their consent to keep their information for six months after the end of the selection process, in case other vacancies that could fit their profile open up.